TRAINING PORTAL
QUICK START GUIDE

RESEARCH ROCKSTAR

Thank you for joining our community of Research Rockstars! This Quick Start guide will help you quickly master our training portal. Many pointers include a link to an explanatory video.

Welcome!

Log-in with the credentials from your welcome email to access the training portal. Tip: bookmark the link.

Choosing Your Account & Profile Settings

Once in the portal, get set-up in 3 easy steps:

1. Click on your name in the upper right corner to access your Account (see image below). Video
2. From your Account settings, choose your preferred notifications.
3. In your Profile settings, upload a photo/image (if you so choose) and modify your name (your profile name is displayed in discussions, so some students choose to enter their first name plus last initial for privacy).

Using Your Dashboard

See the courses in your dashboard, each indicating your current progress (from 0 to 100%). Be sure to scroll down to see all of your available courses. Video.

Starting and Resuming Courses

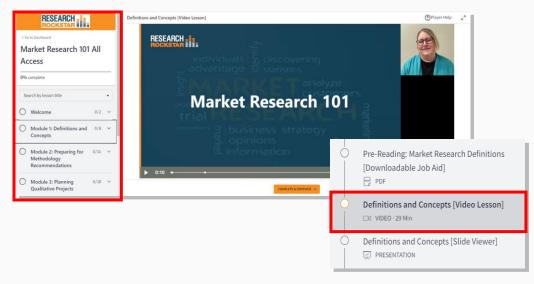To start or resume a course, choose the one you want by clicking on the course's image.

When you enter the course, you will see the course curriculum on the left. A few important notes about curriculum components:

- Many modules have multiple lessons. Video
- All courses include Video Lessons, PDFs of the lesson slides, and a slide viewer (to view the slides online).
- All courses include downloadable job aids consisting of related reference materials, templates, and checklists.
- Many modules include graded and ungraded checkpoints and quizzes.
- Lessons that are marked "action required" must be completed in order to progress within the course.

Watching Video Lessons

Each course includes Video Lessons, which are indicated with a video icon. Just click to watch, and make sure your audio is on, all videos have audio.

Completing Assignments

There are 2 main assignment types: checkpoints and interactive quizzes (with "wrong answer" explanations). Assignments are marked "action required" and must be completed in order to finish the course. These assignments will help prepare you for the final assessment.

All courses end with an assessment, which is required to earn your course completion certificate. A score of 70% correct or better is needed to pass. Students are allowed to re-take the assessment three times before they will be asked to restart the course.

Your Rockstar Status Awaits: Getting Your Certificate

After you successfully complete your final assessment, just click "Get Your Certificate" to view, save or print your personalized completion certificate. You can also find all of your Research Rockstar completion certificates in My Account/Certificates.

You're Ready to Rock!

If you have any questions, we're here for you.
Use our on-page chatbot or contact Support@ResearchRockstar.com
or call 877-Rocks10 extension 702.

We believe it: Inside every market researcher, is a Research Rockstar!